

Members in Attendance:

Nicole Campbell, Chair
Maria Bartholomew, Vice Chair
Peter Haslett
Christina Lovitt, Municipal Affairs and
Housing
Jane Fraser, Dept. of Growth and
Development

Sara Knisley, Dept. of Justice
Graham Fisher, Dept. of Municipal Affairs and Housing –
non-voting member

Regrets: Judy Dauphinee; Nancy Hartling, HRM Councilor

Agenda Items:

1. Call to Order – Chair called the meeting to order at 3:05 p.m., quorum achieved.

2. Approval of Agenda

Motion to approve March 20, 2025 Agenda with edit. ***Upon motion and duly seconded***, the Commission majority approves to adopt the agenda. ***Motion carried.***

3. Declaration of Conflict of Interest

Commissioner Campbell declares a conflict with any discussion on 154 Peggy's Point Road and any property owned by the Campbell family. Commissioner Bartholomew declares a conflict with any discussion on 24 Seagull Lane. Commissioner Haslett declares a conflict with any discussion on 27 Church Road.

4. Development Permit Applications

- PC AR 2024-1 LUB Amendment Rezoning request:
 - Discussions took place on the public information package.
 - Amendment process to follow was reviewed
 - Edit suggested for community letter and information
 - Community information package will be forwarded to applicant for review and confirmation of any factual inaccuracies before being sent to community for feedback.

Motion to send edited letter and edited public information package to applicant requesting to identify any factual inaccuracies within two weeks. ***Upon motion and duly seconded*** the Commission majority approves. ***Motion carried.***

Motion to send public information package to community after receiving response from applicant, with a 30 day response period. ***Upon motion and duly seconded***, the Commission majority approves. ***Motion carried***

Commissioner Bartholomew leaves the meeting at 4:07 pm.

- PC DP 2025-1 DP Application for Short Term Zoning Confirmation:
 - Discussion took place on the DP application and confirmation letter
 - Edits suggested to letter.**Motion** to send edited approval letter. **Upon motion and duly seconded**, the Commission majority approves. **Motion carried.**

Commissioner Bartholomew returns to meeting at 4:11 pm

- PC DP 2025-2 DP Application to erect a fence:
 - Discussion took place on the DP application and letter
 - It was noted an email was sent to the applicant by the DP reviewer requesting additional information related to application. A response was received and shared to support the discussions.
 - Additional questions were posed for discussion which used the remaining meeting time scheduled to 5:00 pm. A request to defer to a future meeting to be booking before this meeting closed.
 - Further discussion will be deferred to a follow up meeting set for March 27, 2025.
- PC DP 2025-3 DP Application for Short Term Zoning Confirmation:
 - Discussion took place on the DP application and confirmation letter
 - Edits suggested to letter.**Motion** to send edited approval letter. **Upon motion and duly seconded**, the Commission majority approves. **Motion carried.**

5. Approval of Minutes

Motion to approve the February 13, 2025 Minutes. **Upon motion and duly seconded**, the Commission majority approve the Minutes. **Motion carried.**

6. Review of Action items

- Discussion commenced on outstanding action items.

The Commission moved to *In-Camera* at 4:50 pm.

The Commission moved out of *In-Camera* at 4:53 pm.

- The STR data sharing contract has been reviewed and will soon be ready for completion.

7. Non-compliance

- NIL

8. PCC Communication

- Newsletter – draft 2025 version still requires additional content to complete
- AGM date will be discussed at next meeting.
- Website updates – overview provided of page layout and content updates and additions

9. Correspondence – since last meeting – deferred to March 27, 2025

- Incoming – 6 were recorded (4 required action)
- Outgoing – 7 were recorded

10. New Business - deferred to March 27, 2025

- NIL

11. Adjournment

Commissioner Bartholomew leaves the meeting at 5:00 pm, Commissioner Lovitt leaves the meeting at 5:00 pm.

Meeting adjourned at 5:04 p.m.

Next meeting – March 27, 2025 and April 10, 2025 (3:00 - 5:00 pm)