



Peggy's Cove Commission Meeting  
**Meeting Minutes**  
Thursday, Jan 16, 2025  
3:00 – 5:00 p.m.  
Via Microsoft Teams

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**Members in Attendance:**

Nicole Campbell, Chair  
Maria Bartholomew, Vice Chair  
Judy Dauphinee  
Peter Haslett  
Nancy Hartling, HRM Councilor  
Christina Lovitt, Municipal Affairs and Housing  
Jane Fraser, Dept. of Growth and Development

Graham Fisher, Dept. of Municipal Affairs and Housing – non-voting member  
Sara Knisley, Dept. of Justice

Regrets: David Mitchell, Dep Growth and Development

**Agenda Items:**

1. **Call to Order** – Chair called the meeting to order at 3:03 p.m., quorum achieved.

2. **Approval of Agenda**

**Motion** to approve January 16, 2025 Agenda with edits. ***Upon motion and duly seconded***, the Commission majority approves to adopt the agenda with edits. ***Motion carried.***

3. **Declaration of Conflict of Interest**

Commissioner Campbell declares a conflict with any discussion on 154 Peggy's Point Road and any property owned by the Campbell family. Commissioner Dauphinee declares a conflict with any property owned by the Campbell family.

4. **Development Permit Applications**

- PC AR 2024-1 – draft letter approved to send

Commissioners Campbell and Dauphinee leave the meeting at 3:09 pm, Vice Chair Bartholomew takes the Chair.

- PC DP 2024-6 – draft letters approved to send

Commissioners Campbell and Dauphinee return to the meeting at 3:36 pm, Commissioner Campbell resumes the Chair.

- Discussion took place on roofing materials, and it was determined this should be added to a list of items to be considered in future discussions related to an LUB review.

**Motion** to consider having metal shingle material added to LUB standard review of LUB. *Upon motion and duly seconded*, the Commission majority approves. **Motion carried.**

- PC VR 2025-1 – withdrawn letter noted.

#### **5. Approval of Minutes**

- Discussion took place on flow of agenda and it was suggested to take agenda items out of actions to reduce duplication during meeting.

**Motion** to approve the December 12, 2024 Minutes. *Upon motion and duly seconded*, the Commission majority approve the Minutes. **Motion carried.**

#### **6. Review of Action items**

- Discussion commenced on outstanding action items.
  - Open Meetings – Dep Growth and Development indicated they do not have the ability to provide support for open meetings.

The Commission moved to *In-Camera* at 3:45 pm.

The Commission moved out of *In-Camera* at 3:47 pm.

#### **7. Non-compliance**

- NIL

#### **8. PCC Communication**

Website archives – Report was presented with discussion following. Secretariat will reach out to current technical support to determine path forward.

**Motion** to put forward changes to the extent where possible. *Upon motion and duly seconded* the Commission majority approves. **Motion carried.**

Sara Knisley left the meeting at 4:00 pm.

Newsletter – add to next meeting for discussion

#### **9. Correspondence – since last meeting**

- Incoming – 5 were recorded (4 needed action)
- Outgoing – 3 were recorded

#### **10. New Business**

- Resignation letter discussed. A process to handle the request was discussed and agreed upon.

Sara Knisley returned to the meeting at 4:38 pm.

#### **11. Adjournment**

Meeting adjourned at 4:42 p.m.

Next meeting – February 13, 2025 (3:00 - 5:00 pm)