



Peggy's Cove Commission Meeting
Meeting Minutes
Thursday, Aug 15, 2024
3:00 – 5:00 p.m.
Via Microsoft Teams

Members in Attendance:

Maria Bartholomew, Vice Chair
Christina Lovitt, Municipal Affairs
and Housing
David Mitchell, Dept. of Economic
Development

Sara Knight, Dept. of Justice

Regrets: Pam Lovelace, HRM Councilor; Graham Fisher, Dept. of Municipal Affairs and Housing – non-voting member

Agenda Items:

1. **Call to Order** – Chair called the meeting to order at 3:05 p.m., quorum achieved.

2. **Approval of Agenda**

Motion to approve Aug 15, 2024 Agenda with edits. *Upon motion and duly seconded*, the Commission majority approves to adopt the agenda with edits. *Motion carried.*

3. **Declaration of Conflict of Interest**

None were declared

4. **Development Permit Applications**

- PC DP 2024-2 – no new information received for update
- PC DP 2024-3 – no new information received for update

5. **Land Use By-Law**

A **Motion** to move into *In Camera* for development officer discussion was seconded and majority approved. The Commission moved into *In Camera* at 3:15. The Commission left *In Camera* at 3:30 pm.

- LUB Forms and application updating – Edits have been made by Upland and will be posted to the website.

Motion to post the updated application forms and flow charts to the PCC website. *Upon motion and duly seconded*, the Commission majority approves. *Motion carried.*

- A suggestion was made to start a housekeeping list of amendments to the LUB.

6. Approval of Minutes

Motion to approve the July 11, 2024 Minutes with edits. *Upon motion and duly seconded*, the Commission majority approves the Minutes. **Motion carried.**

7. Review of Action items

Discussion commenced on outstanding action items.

- Boundaries in the PC Preservation area – no new information to share
- Open meetings – no new information to share
- PCC Governance document – policy to procedural document
- PCC website maintenance – ready to update software, requires testing to address any issues
- Summary proceedings – no update to provide
- New Commissioners – planning underway for when they join
- Non-compliance - Awaiting property owner response
- Timing of complaints – research being undertaken

8. Discussion of non-compliance

Busking – discussions with new staff at BuildNS has taken place

Items #1, #2, #3 - no new information to provide updates at this time

9. PCC Communication

- Nil

10. Correspondence – since last meeting

- Incoming – 7 were recorded (5 needed action)
- Outgoing – 8 were recorded

11. New Business

- Discussed Short Term Rentals Registration and Regulation (<https://novascotia.ca/changes-tourist-accommodations-registry/>) and what responsibilities the PCC have in registration process.

12. Adjournment

Meeting adjourned at 5:22 p.m.

Next meeting – Sep 12, 2024 (3:00 - 5:00 pm)