



## Peggy's Cove Commission Meeting

### Meeting Minutes

Thursday, April 10, 2024

3:00 – 5:00 p.m.

Via Microsoft Teams

---

#### Members in Attendance:

Nicole Campbell - Chair

Maria Bartholomew, Vice Chair

Judy Dauphinee

Karren Fader

Jeannie Chow, Dept. of Economic Development

Christina Lovitt – Municipal Affairs and Housing

Regrets: Graham Fisher-Dept. of Municipal Affairs and Housing – non-voting member; David Mitchell, Dept. of Economic Development – non- voting member; Pam Lovelace, HRM Councilor

#### Agenda Items:

1. **Call to Order** – Commissioner Campbell called the meeting to order at 3:05 p.m., quorum achieved.

#### 2. Approval of Agenda

**Motion** to approve April 8, 2024 Agenda with edits (Add to New Business - David Mitchell Update, Request to Change May meeting date, Ombudsman Final Report). **Upon motion and duly seconded (Campbell/Dauphinee)**, the Commission majority approves to adopt the agenda. **Motion carried.**

#### 3. Declaration of Conflict of Interest

Commissioners Dauphinee and Campbell declare a conflict with any discussion on property owned by the Campbell family. Commissioner Fader declares a conflict with any non-compliance discussion about Lobster Lane.

#### 4. Development Permit Applications

- No discussion as there is no submitted applications.

#### 5. Land Use By-Law

- Pushing to complete in a timely manner.

-----

#### 6. Approval of Minutes

- No approval was provided for March 14, 2024 Minutes as edit requests were made and re-circulate for review and e-vote approval.
  - Via e-vote **Motion** to approve the March 14, 2024 Minutes as presented. **Upon e-vote motion and duly seconded**, the Commission majority approve the Minutes. **Motion carried.**
- **Motion** to approve the March 25, 2024 Minutes. **Upon motion and duly seconded**, the Commission majority approve the Minutes. **Motion carried.**

## **7. Review of Action items**

Discussion commenced on outstanding action items.

- Website upgrade /maintenance ongoing. Digital Services and Cybersecurity department are looking at the architecture and privacy to ensure it conforms before launching upgrade.
- Summary offence process planning outcomes discussed. Proposed 1-2-3 steps charted for easy reference. The general process was laid out, a few questions were posed that require further review or clarity. Further input will be sought from DoJ. Document will be edited with suggested changes and shared for review.
- Response letter to be drafted for Log #212
- Update provided on upcoming Commissioner terms ending and that anyone interested in reoffering can complete an application any time (website and contact info provided) and that the formal call for ABC applications will take place later in April.
- The Commission is aware that Peggy's Cove has new residents, so a welcome letter will be drafted and circulated for feedback prior to distribution.

## **8. Discussion of non-compliance**

- No discussion, waiting to receive feedback on fine process.

## **9. PCC Communication**

- AGM discussion – needs to be held by June 30. After discussion, it was decided that since the next regularly scheduled PCC meeting is June 13, 2024, the AGM will be held on June 25, 2024. A location will be secured. Agenda and other documents will be reviewed at May meeting.
- Newsletter - deferred

## **10. Correspondence – since last meeting**

- Incoming – 13 were recorded
- Outgoing – 5 were recorded

## **11. New Business**

- DED update:
  - Judicial Review – solicitor has been secured. Familiarization meeting set for April 12/24.
  - PCC upcoming terms ending
  - Peggy's Cove Commission Act amendments made as part of the Financial Measures Act (2024) has received Royal Assent. Changes are section 4(1) of the PC Act and appears in clause 106 of the Act.
  - Draft Land Use Bylaw – Pushing to complete in a timely manner.
- May 9, 2024 meeting - Request to change meeting date to May 8, 2024 due to scheduling conflicts. Agreed
- Ombudsman Final Report – response requested by May 3, 2024. Meeting to be set to prepare response.

## **12. Adjournment**

Meeting adjourned at 4:12 p.m.

Next meeting – May 8, 2024 (3:00 - 5:00 pm)