



Peggy's Cove Commission Meeting

Meeting Minutes

Thursday, February 8, 2024

3:00 – 5:00 p.m.

Via Microsoft Teams

Members in Attendance:

Nicole Campbell - Chair
Judy Dauphinee
Karren Fader
Christina Lovitt – Dept. of
Municipal Affairs and Housing
Jeannie Chow, Dept. of Economic
Development

Graham Fisher – Dept. of Municipal Affairs and Housing –
non-voting member
David Mitchell, Dept. of Economic Development – non-
voting member
Geoff Leung, Dept. of Justice

Regrets: Maria Bartholomew, Vice Chair; Pam Lovelace, HRM Councilor

Agenda Items:

1. **Call to Order** – Commissioner Campbell called the meeting to order at 3:04 p.m., quorum achieved.

2. Approval of Agenda

Motion to approve February 8, 2024 Agenda with edits. *Upon motion and duly seconded*, the Commission majority approves to adopt the agenda. **Motion carried.**

3. Declaration of Conflict of Interest

Commissioner Dauphinee and Commissioner Campbell declare a conflict with any discussion on property owned by the Campbell family.

4. Development Permit Applications

- **PC DP 2024-1 – Signage** – application was approved based on content review and current LUB.

Motion to send approval letter. *Upon motion and duly seconded*, the Commission majority approves to send approval. **Motion carried.**

5. Land Use By-Law

- No new information to report, completed LUB package is still with Minister's office, we await their decision.
- The Commission is hopeful that an approval will be forthcoming for review of any future development permits.

Commissioner Fader joins at 3:20 pm.

- It was noted that the Development Officer position approval is not required to have the LUB approved, meaning that any additional discussion required on that position will not hold up the LUB approval.

6. Approval of Minutes

Motion to approve the January 11, 2024 Minutes. *Upon motion and duly seconded*, the Commission majority approves the Minutes with edits. **Motion carried.**

7. Review of Action items

Discussion commenced on outstanding action items.

- Revised Agenda format amendments discussed and executed.
- Open meetings design and setup discussed. Meeting guidelines developed for distribution and discussion.
- Website upgrade /maintenance went out for tender and through that process Aptitude was selected. They will update the website with no disruptions to service while they work on it. Aptitude will work on one-on-one basis with PCC to learn how to post and make changes.
- Summary offences update – it is not straight forward in obtaining the powers of issuing a ticket. Approval is required from the Minister of Dep of Justice and Attorney General who would grant the power. Working through this process will take considerable time to get approvals and where \$50 is a limited value it may be impractical to put in place. One option for PCC is to reassess this after the LUB has been approved and see if compliance improves.
 - It was suggested that there may be an error in the Act, as it has no mechanism to properly enforce an issuance of a fine, and the ability to properly enforce needs to be in place. As the process may be lengthy, it should be started now to obtain approval from the Minister of Dep of Justice and Attorney General.
 - It was discussed whether the Act allows the action of ticketing to be delegated to HRM authority? The legislation is specific so ticketing cannot be delegated to HRM.
 - The question was raised of what does DED think can be in place to enforce or encourage the compliance of bylaw? Would DED encourage the compliance of bylaw if the mechanism was in place?
 - It was suggested that DED should explore options to solve this issue or identify options.
 - It was suggested that PCC needs to ask DED if they will pursue this process for PCC, and if not then formally advise PCC.
- Correspondence #185 requires a prepared response.
- A formal request has been sent to DED asking for technical support to hold open meetings.
- Unanimous approval for response to correspondence #191 application.
- Discussion on rezoning process document took place and it was noted it is under development.
- Unanimous approval on drafting correspondence to send to DMAH requesting inclusion on Air B&B municipal advisement list.
- Open meeting guidelines drafted and circulated for review and feedback.

Geoff Leung leaves at 4:27 pm

8. Discussion of non-compliance

- No new non-compliance issues to discuss.

9. PCC Communication

- Open public meeting format discussed in Action Items.
- Website update discussed in Action Items

- Issuance of fines discussed in Action Items

10. Correspondence – since last meeting

- Incoming – 4 were recorded
- Outgoing – 8 were recorded

11. New Business

- Correspondence #197 related to e-bikes drop-off/pick up site will be drafted for review and feedback.

12. Adjournment

Meeting adjourned at 4:40 p.m.

Next meeting –March 13, 2024 (3:00-5:00 pm)