



## Peggy's Cove Commission Meeting

### Meeting Minutes

Thursday, December 14, 2023

3:00 – 5:00 p.m.

Via Teams/Conference Call

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#### Members in Attendance:

Nicole Campbell - Chair  
Maria Bartholomew – Vice  
Chair  
Judy Dauphinee  
Christina Lovitt – Dept. of  
Municipal Affairs and Housing  
Jeannie Chow, Dept. of  
Economic Development

David Mitchell, Dept. of Economic Development –  
non-voting member  
Graham Fisher – Dept. of Municipal Affairs and  
Housing – non-voting member  
Geoff Leung, Dept. of Justice-Guest

Regrets: Karren Fader, Pam Lovelace, HRM Councilor

#### Agenda Items:

1. **Call to Order** – Commissioner Campbell called the meeting to order at 3:04 p.m., quorum achieved.

#### 2. Approval of Agenda

**Motion** to approve December 14, 2023 Agenda with edits. **Upon motion and duly seconded**, the Commission majority approves to adopt the agenda. **Motion carried.**

#### 3. Declaration of Conflict of Interest

Commissioner Dauphinee and Commissioner Campbell declare a conflict with any discussion on 154 Peggy's Point Road.

#### 4. Non-compliance

- Discussion took place on sending a second letter to 6 Rocky Road requesting confirmation of compliance.

**Motion** to send letter by registered mail and email to property owner requesting confirmation of compliance. **Upon motion and duly seconded**, the Commission majority approves to send the letter. **Motion carried.**

#### 5. Development Permit Applications

- NIL

#### 6. Land Use By-Law

- The Dep. of Justice have concluded their review of the draft LUB and have forwarded it to the Minister.
- No date was provided for signature of document
- No feedback was available on a development officer or a bylaw officer role

## 7. Approval of Minutes

**Motion** to approve the November 9, 2023 Minutes with edits. *Upon motion and duly seconded*, the Commission majority approve the Minutes with edits. **Motion carried.**

**Motion** to approve the October 13, 2023 Minutes. *Upon motion and duly seconded*, the Commission majority approve the Minutes. **Motion carried.**

## 8. Review of Action items

- Feedback was provided on process to potentially issue a fine. It was explained that PC Act has no ticketing rights and so this ability can be obtained through a regulatory process. PCC will need to request Dep. of Economic Development to proceed with steps to add the PC Act to the Schedule in the Regulations of the Summary Proceedings Act. Once this is complete, then the PCC will be able to enforce non-compliance under the Land Use Bylaws by issuing tickets.

**Motion** to request Dep. of Economic Development to add the PC Act to the Schedule in the Regulations of the Summary Proceedings Act. *Upon motion and duly seconded*, the Commission majority approve the request to Dep. of Economic Development. **Motion carried.**

- Governance document reviewed and discussed.
- Requested LUB status discussed.
- Compliance letter approved to be sent.
- Draft letter re 48 Peggy's Point Road approved to send.
- Draft letter re photo publishing inquiry approved to send.

## 9. Complaints

- Meeting went 'in-camera'.

## 10. PCC Communication

- PCC Governance document discussed. Updated draft discussed and approved. New version will be posted to PCC website.
- Open public meetings – subcommittee presented four agenda options for consideration and discussion. Before options were discussed Geoff Leung departs meeting at 4:22 pm.
  - The options were discussed, the technology options were also discussed (Teams vs. Zoom), and protocol of how public would join. Ground rules would need to be developed for the open meeting.
  - It was decided to trial the Dec 14, 2023 proposed draft Agenda design at the January 2024 meeting.

## 11. Correspondence – since last meeting

- Incoming – 3 were recorded
- Outgoing – 3 were recorded

## 12. New Business

- January 11, 2024 meeting will be an in-person meeting held at Dep of Municipal Affairs and Housing's office in Halifax.

### **13. Adjournment**

Meeting adjourned at 4:42 p.m.

Next meeting – January 11, 2024 (3:00-5:00 pm)