



Peggy's Cove Commission Meeting

Special Meeting Minutes

Friday, May 5, 2023

9:30 a.m. – 10:23 a.m.

Via Teams/Conference Call

Members in Attendance:

Nicole Campbell – Chair

Maria Bartholomew - Vice Chair

Judy Dauphinee

Karren Fader

Jeannie Chow - Dept. of Economic Development

Christina Lovitt – Dept. of Municipal Affairs and Housing

Graham Fisher – Dept. of Municipal Affairs and Housing – non-voting member

David Mitchell – Dept. of Economic Development – non-voting member

Regrets: Pam Lovelace, HRM Councilor

Agenda Items

1. **Call to Order** – Chair Campbell called the meeting to order at 9:33 a.m. quorum achieved.

2. Agenda

- Discussion about April 27, 2023 Community Information meeting and next steps.
- Draft letter to Dept. of Economic Development requesting additional scope for Upland
- Draft communication to community providing an LUB update

3. Land Use By-Law Review

- Letter to DED has been drafted and circulated to Commissioners for feedback.
 - PCC requesting more funds to expand Upland's scope in order to gather additional community feedback and make edits prior to posting a draft LUB for the Public Hearing.
 - Identifying work including: mailout of survey (which contains phone number and email of Upland), draft zoning map to be returned to Upland, additional one-on-one meetings with the residents, additional Community Meeting, and additional communications to support the proposed activities and LUB revisions as applicable.
- Request made to have Upland available in the evening to meet residents that are not available in daytime hours.
- It was noted that a response from DED is required before any action can be taken on the proposed additional scope and that due process must take place within DED to review the request for additional scope and budget request and receive approval. DED has been advised of the incoming request in order assist in a quick turnaround for a response. DED needs some time to understand the request, the role of Upland. It is recognized that Upland fits for taking on this additional work involved for the next step. It was noted that DED is notionally supportive of the options to be presented. No promises on turnaround time were made.
- A request was made to send a message to the community advising them of the timeline of steps following the April 27 meeting which will help set expectations.

Commissioner Fader joined the meeting at 9:49 a.m.

- It was noted that a message will be drafted to the community which would provide an update on the process. The message will say ‘we have heard you and we plan more engagement’. This message was shared during the PCC meeting for Commissioners to review and comment before meeting ended. It will be distributed to community.

Commissioner Chow joined the meeting at 9:58 a.m.

- The next steps scope/process for the message to the community was presented for discussion:
 - survey feedback received by Upland and provided to PCC for review (format was not definitive based on confidentiality concerns)
 - LUB edited and shared with PCC
 - PCC vote on edits of LUB which creates a new document
 - New document posted on website
 - New community meeting which produces feedback
 - Edits of LUB made, new document posted on website
 - Pubic Hearing meeting, which produces feedback
 - Edits of LUB made if necessary
- It was noted that the next Community Meeting needs to have clear objectives given at the outset of the meeting and keep it clearly as the LUB discussion only.
 - PCC should speak to Upland to improve the meeting format to achieve a successful presentation. A good process and structure of PCC should be explained, which will provide good information to the community.
- A request was made that PCC receive feedback from the next Community meeting that indicates scheme/spread or has representation/distribution of desires of residents versus an average of residents.
- It was noted that the PCC needs to keep in mind the rationale or intent of each zone and what they are trying to achieve when the information is reviewed.
- It was noted that zones seemed to be of interest to many people and so the package of maps should contain good information and they should be more anonymous.
- Confidentiality is important when the feedback is reviewed.
- Request made to add to May 11, 2023 agenda – PVSC zoning on properties tax information. They have agreed to provide a letter to PCC to share with community that explains their decisions.
- After a short review and discussion on the proposed PCC letter to DED a motion was made:

Motion to approve letter to Dept. of Economic Development and send today (May 5). **Upon motion and duly seconded**, the Commission majority approves to send the letter to DED. **Motion carried.**

- After a review of drafted message to PC community advising of LUB next steps a motion was made: **Motion** to finalize as a letter and circulate by email and Canada Post to the Peggy’s Cove community advising of next steps. **Upon motion and duly seconded**, the Commission majority approves sending the letter to the Peggy’s Cove community. **Motion carried.**

4. Adjournment

Meeting adjourned at 10:23 a.m.

Next meeting – April 13, 2023 (3:00-5:00 pm)