



Peggy's Cove Commission Meeting

Meeting Minutes

Thursday, Feb 9, 2023

3:00 – 5:00 p.m.

Via Teams/Conference Call

Members in Attendance

Nicole Campbell – Chair

Maria Bartholomew - Vice Chair

Judy Dauphinee

Karren Fader

Jeannie Chow - Dept. of Economic Development

Pam Lovelace, HRM Councillor

Saira Smith – Dept. of Municipal Affairs and Housing – non-voting member

Regrets: Christina Lovitt – Dept. of Municipal Affairs and Housing, Graham Fisher – Dept. of Municipal Affairs and Housing – non-voting member, David Mitchell, Dept. of Economic Development – non-voting member

Agenda Items

1. **Call to Order** – Chair Campbell called the meeting to order at 3:06 p.m.

2. Approval of Agenda

Motion to Approve February 9, 2023 Agenda with additions to Item 5 Application and Incoming Correspondence. ***Upon motion and duly seconded***, the Commission approves to adopt the updated agenda as presented. ***Motion carried.***

3. Approval of Minutes

Motion to Approve the January 12, 2023 Minutes with addition to Item 10 New Business-Noise Bylaw notes, ***upon motion and duly seconded***, the Commission approves the Minutes as presented. ***Motion carried.***

4. Review of Action items

- Drafted Correspondence disbursed
- Review of Dep of Justice steps for bylaw approval deferred to March meeting
- Noise bylaw discussion deferred to March meeting. Further research is being undertaken
- Land Use Bylaw approval process was discussed and items were identified for consideration.
- Legal direction requested to determine if current LUB is in effect.
- Direction requested in relation to variances and appeals – do they reside inside or outside the LUB?
- Newsletter update deferred to March meeting
- AGM date selected for May and planning has begun
- Documenting Development Permit approval steps work is ongoing
- Budget was approved for 2023-24 as presented, with notation that Development Officer expenditure not included

5. Development Permit Applications

- **PC DP 2023-1 – Application for Signage at Civic 120, 124, 128**
 - Elements of the application were discussed as they relate to the Bylaws. **Motion** to Approve the application for installation of signage. **Upon motion and duly seconded**, the Commission Approves the application with guidance to applicant on adherence to height and lighting features noted in Bylaws Section 11. **Motion carried.**
- **Email Addendum to PC DP 2023-1**
 - Elements of the request were discussed as they relate to the current Bylaws.
 - **Motion** to Deny the request for a variance and rezoning at this time, as there is no avenue in the current Bylaws for rezoning. **Upon motion and duly seconded**, the Commission Denies the request for a variance and rezoning. **Motion** carried.

6. Land Use By-Law

- Steering Committee met January 26, 2023.
- Consultant has requested feedback by Monday, Feb 13, 2023.
- Discussion on enforcement and fines took place and it was noted that fines are found in the PC Act and not in Bylaws. Inquiry on the steps taken for enforcement will require some research and feedback will be provided to the Commission at next meeting.

7. PCC Budget – Development Officer

- Budget for 2023-24 was partially approved as presented with the request to update travel costs and also prepare a letter to Dep of Economic Development advising that any costs associated with hiring a Development Officer were not included in the approved budget. Updated version was circulated by email for an e-vote. The budget was approved as presented by e-vote, and a letter was sent to Dep. of Economic Development.

8. PCC Communication

- Newsletter – update deferred to next meeting.
- Annual General Meeting – date in May has been chosen, location options were provided for consideration. Research will be done to see which venue is available. Agenda will be drafted for review at next meeting.

9. Correspondence

- Outgoing – one was recorded
- Incoming – five were recorded

10. New Business

- Comment made that NAIG 2023: the North American Indigenous Games coming to Halifax in July 15-23, 2023 and the Cove will be busy with many visitors.

11. Adjournment

Meeting adjourned at 4:38 pm.

Next meeting – March 9, 2023 (3:00-5:00 pm)