



Peggy's Cove Commission Meeting

MINUTES

Thursday, August 12, 2021

3:00 – 5:00 p.m.

Via Teams/Conference Call

Members in Attendance

Peter Richardson - Chair
Nicole Campbell – Vice Chair
Janice Steeles
Karren Fader
Pam Lovelace, HRM Councillor

Gordon Smith – Dept. of Municipal Affairs

Jeannie Chow – Dept. of Inclusive Economic Growth

Graham Fisher – Dept of Municipal Affairs – Non-voting member

Regrets: Lorraine Boyd

Agenda Items

1. Call to Order

Chair Richardson called the meeting to order at 3:06 p.m.

- **Approval of Agenda**

Motion to approve the August 12, 2021 Agenda with the deferral of #2 (presentation by new property owners and #3 (governance document) #5 Develop NS Advisory Committee (tabled) and #7 Commissioner expenses (tabled) **upon motion, duly seconded**, the Commission approves to adopt the agenda as presented. **Motion carried.**

- **Approval of Minutes**

Motion to approve the July 8, 2021 Minutes, **upon motion, duly seconded**, the Commission approves the minutes as presented. **Motion carried.**

- **Review of Action items** - All items completed.

2. Guest Presentation - Deferred to Sept meeting

3. Governance Document – Deferred to Sept meeting

4. Discuss mobile concessions/pop-up vendors in Peggy's Cove & Plan of Action

- A Commissioner declared a conflict of interest and was not present at the meeting for this discussion. A letter was sent to the property owner to cease activity related to hosting mobile vendors.

The Commissioner who recused themselves rejoined the meeting at this time.

- Property owner correspondence (refer to item 2 in Aug 6, 2021 Minutes) – PCC received an email requesting all correspondence relating them. Discussion ensued.
- PCC discuss need for a policy regarding sharing of information.
- Consideration should also be given on establishing a system/portal for all commissioners to be able to access PCC information.

Motion to prepare a letter to requestor to note that all previous PCC communications to cease commercial operations remain in effect while seeking clarity on their request, ***upon motion, duly seconded, Motion carried.***

- Extensive discussion occurred regarding the existence of mobile vendors unlawfully operating in the Cove. There was question around who enforces the bylaws in this situation.
- K. Fader attended the June DevelopNS (DNS) Advisory Committee meeting and provided an update on their responsibilities as it relates to public area vs. private areas. DNS handles operations in the public area so they will handle monitoring and enforcement in ‘public areas’, residential or ‘private areas’ are not in their scope.
- A Commissioner left the meeting during this conversation and the Commission dropped out of quorum.
- The commission discussed whether pop-up vendors had already been addressed by previous Commissioners.
- The Commission will draft a letter to send to any pop-up vendors.
- A Commissioner will research and report back to the commission as to whether this had been previously addressed.

5. Deck Construction (refer to item 3 in Aug 6, 2021 Minutes)

- Bylaws are attached to the property and therefore any construction activity on the property requires a development permit regardless, if the work is done by the Province.
- A Commissioner indicated HRM does not require a building permit if any work is done by the Province.

Motion that:

1) a letter be written to property owner to cease work and apply for a development permit with a copy to Develop NS with the original email from property owner attached and 2) letter to Develop NS to remind them to keep PCC up to date on construction projects including work done on private property, ***upon motion, duly seconded, Motion carried.***

6. Develop Nova Scotia Advisory Committee - Tabled

7. Land Use By-Law Review

- All Commissioners received a background document provided from the consultant for review. Commissioners should provide notes before the Sept PCC meeting.
- Commissioner will compile a list of issues/concerns

8. Commissioner Expenses – Tabled

9. Correspondence

A Commissioner exited the meeting at this time – quorum is maintained.

8.1 Outgoing – as previously discussed

8.2 Incoming

- A) West Dover Provincial Park Land - email request– PCC will seeking additional information for clarification respecting status of preservation area outside of village.

Motion to prepare a letter to Department of Lands and Forestry requesting information on the reason the lands status was changed, ***upon motion, duly seconded, Motion carried.***

- B) Question Regarding Business Operations
 - A) re-selling foods – Commission sent a letter to the business indicating home businesses can only sell what is made on site.
 - B) signage complaint – Commission to draft letter to business owners indicating that some of their signs are not in compliance with the LUB with an attached photograph showing which ones.
- C) Swiss Air Memorial – Commission to email Department of Transportation and Active Transit to determine whose responsibility to maintain the memorial since it is currently in a state of dis-repair.

10. New Business – New Application

- Application received.

Motion to approve the development permit with conditions, ***upon motion, duly seconded, Motion carried.***

11. Adjournment

Motion to adjourn ***upon motion, duly seconded,*** Commission adjourns at 5:35pm with no further business to discuss. ***Motion carried.***

Next meeting – Sept 9, 2021 (3:00-5:00 pm)