

# Peggy's Cove Commission Minutes

## Thursday July 13, 2017

### Members in Attendance:

- Gordon Smith
- Peter Richardson
- Aonghus Garrison
- Brian Fitzpatrick
- John Campbell (Chair)
- Gary Logan (Vice Chair)

### Member Regrets:

- Councillor Matt Whitman

1. Call to Order
  - a. 3:02 p.m. by Vice Chair
2. Approval of meeting minutes June 8<sup>th</sup>
  - a. Commissioner Smith moves the approval of the June 8<sup>th</sup> meeting minutes. Commissioner Garrison seconds' approval and the motion is unanimously approved.
3. Residents Meeting Follow-up
  - a. Commission offers feedback on the public meeting where business operators and residents attended and provided feedback.
    - i. Commission resolves to operate future public meetings in neutral location of Visitors Centre
    - ii. Commission requests that feedback notes be added to June 8<sup>th</sup> meeting minutes
    - iii. Commission requests that Laura follow up with HRM By-law regarding mobile vendor regulations.
4. Review of application for Bed and Breakfast – NS Tourism Permit to Operate
  - a. Graham Fisher reviews request and provides recommendation to approve per the Land Use Bylaw.
    - i. Commission reviews the land use by law and recommends that the response letter to tourism include a reminder of the by-law requirements for a bed and breakfast establishment
    - ii. Commissioner Logan motions to accept the recommendation and approve the response letter as amended. The motion is seconded by Commissioner Richardson and unanimously approved.
5. Traffic Issues
  - a. The Chair reviews the response from Nova Scotia Department of Transportation District Traffic Supervisor Rob Jerrott regarding the request for parking restrictions along Peggy's Point Road.
    - i. Commission resolves to reach out again and request a formal traffic study. Commissioner Fitzpatrick will reach out to the Department of Transportation for further discussion of the safety concerns.
6. Website Update
  - a. Commissioner Smith provides an update that an RFP for the website development is ready to be published. Communications Nova Scotia staff are confident that the website should be ready to launch by September 15<sup>th</sup> and content will need to be generated by that time.

- i. Commission resolves that Commissioner Smith will circulate web content through email for review and final content will be approved at the next meeting.
- 7. August Meeting attendance request
  - a. MLA Hugh MacKay would like to attend the August meeting of the Peggy's Cove Commission.
    - i. Commission moves to defer the August meeting to September 14<sup>th</sup> and will extend the invitation to Hugh MacKay.
- 8. Other business
  - a. Commissioner Logan asks to commission to confirm whether paving parking lots requires approval.
    - i. The Chair confirms that a development permit would be required for a new parking lot not changing material from gravel to pavement.
  - b. Commissioner Garrison requests that the commission review our role in by law enforcement.
    - i. The Act allows for small fine and the commission can appoint a building inspector. City can issue summary offence tickets. Commissioner Smith will reach out to HRM regarding procedure for by-law enforcement.
    - ii. Commission should consider creating a complaint mechanism.

Commissioner Logan motions to adjourn at 4:39 p.m.