

**Meeting Summary  
Peggy's Cove Commission  
Thursday, May 9, 2019**

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**Members in Attendance**

John Campbell – Chair  
Gary Logan – Vice Chair  
Aonghus Garrison  
Peter Richardson  
Matt Whitman – HRM Councillor  
Jeannie Chow – Dept. of Business

**Member Regrets**

Gordon Smith - Dept. of Municipal Affairs

Meeting called to order at 3:05 pm

1. Review minutes for April's meeting

**Vice Chair Logan Motion: Approval of April minutes as presented and to submit both letters (Develop NS on parking model/Commission's proposed role and bylaw review)**

2. Mr. Richardson application

Conflict of Interest – Commissioner Richardson declared a conflict of interest with application and exited from the meeting before any discussion on this application.

Legal council joined the meeting to speak to the interpretation of the Land Use Bylaws regarding accessory buildings

**Motion: The commission has agreed that a decision on this matter will be held in abeyance due to the evolving circumstances with the completion of the master plan until the end of 2019. During this period, the master plan recommendations will be reviewed, the bylaws will be reviewed and a survey will be conducted to understand current compliance of the bylaws. A response to the applicant will reflect the same.**

Once the draft summary is complete please forward to Pam Branton, Gordon Smith and Graham Fisher for review.

3. Complaint Mechanism – draft for review

Draft policy circulated for discussion

**Motion: Approved as presented.**

4. Other Business:

Develop NS Master Plan update – transforming parking lot area with boardwalks, foot bridge, visitor centre. Meeting was held with residents April 25<sup>th</sup> and Commissioner Campbell provided an update.

**Motion: Commissioner Campbell to draft a letter to the Deputy/Minister to express concerns about the process and outcomes.**

Expiration of Terms

Vice Chair recommended addressing the expiration of current terms. Commission Chow to provide term expirations. A letter to the Minister may be an opportunity to suggest staggered appointment – 2 or 4 years as a means of alternating expiration dates.

Peggy's Cove Commission  
Agenda  
Thursday May 9, 2019  
Department of Municipal Affairs  
14th Floor, Maritime Centre, 1505 Barrington Street, Halifax

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1. Review minutes for April's meeting.
2. Mr. Richardson application: DoB solicitor invited to speak to interpretation of the Land Use Bylaw.
3. Complaint mechanism – draft for review.
4. Other Business. (Develop NS)

## Complaints Policy

The Commission will accept and investigate complaints provided;

- a) The complaint is in writing,
- b) The complaint relates within the Commission's legislative mandate,
- c) The complaint is made within one year of the event or incident in question,
- d) The complaint is not anonymous.

The Commission will keep all complaints confidential and will not comment publicly about a specific complaint. The Commission will confirm the existence of a complaint if the party or parties in question consents for the Commission to do so.

The Commission must review any appropriate complaints within 90 days of the complaint being registered with the Commission.

The Commission will provide a written response concerning the complaint, describing their proposed actions or decision about the complaint.

A Commission shall reconsider their decision in any complaint, provided the complainant requests the Commission to do so in writing.