

Meeting Minutes  
Peggy's Cove Commission  
Thursday, November 10, 2016

**Members in Attendance**

John Campbell – Chair  
Gary Logan – Vice Chair  
Aonghus Garrison  
David MacNeil – Dept. of Business  
Graham Fisher – Ex-officio  
Matt Whitman – HRM Councillor

**Member Regrets**

Gordon Smith – Dept. of Municipal Affairs  
Peter Richardson

**Others in Attendance**

Sergio Grbac – Municipal Compliance - HRM  
Erin MacIntyre – Permits and Subdivision, Planner - HRM

- Motion approved to add Graham Fisher, from the Department of Municipal Affairs, as an ex-officio member of the PCC
- Propose a letter to be sent to the Minister of Business one year in advance of the board retirement to ensure continuity. The Commissioner from the Council and the Department of Business will in affect until 2020
- Discussions with HRM planning staff to understand respective roles and processes
- Draft Commission Governance document reviewed
- Motion approved to defer approval of Governance document until next meeting
- Reviewed draft process for submitting applications
- A mechanism to register complaints is required and a procedure for following through is to be outlined in the appeal process
- Discussion of a public open house to be scheduled in Peggy's Cove
- Website proposal was initiated
- Draft letter to the Minister to be completed regarding the lighthouse and committee representation
- Chair to contact applicant regarding application